

SUMMERSIDE AREA BASEBALL ASSOCIATION TENDER

“OFFICIAL DEVELOPMENT PARTNER”

TENDER DOCUMENT
FEBRUARY 1ST, 2021



GENERAL

Sealed tenders for the partnership proposed shall be addressed to the **Summerside Area Baseball Association Board of Directors**, and plainly marked:

“OFFICIAL DEVELOPMENT PARTNER”

Tenders will be received via email to tanner@summersidebaseball.ca until 12:59:59 pm (AST) on February 19th, 2021.

1. Tender forms must be submitted, fully completed, signed and dated
2. Summerside Area Baseball Association reserves the right to accept or reject any or all bids
3. Late tenders will NOT BE ACCEPTED
4. Faxed tenders will NOT BE ACCEPTED
5. Tenders to be signed ONLY by authorized personnel.
6. Tender prices shall include harmonized sales tax (15%) which shall be clearly indicated on the tender form and as on any invoice.
7. Schedule of contract unit prices (per session rates, etc) must be submitted, fully completed, signed and dated.
8. Questions about this tender may be addressed to Tanner Doiron at tanner@summersidebaseball.ca up until February 19th, 2021.

WITHDRAWAL OR QUALIFYING OF TENDERS

1. A Tenderer who has already submitted a Tender may submit a further Tender at any time up to the official closing time. The last Tender received shall supersede and invalidate all Tenders previously submitted by that Tenderer for this partnership.
2. Any Tenderer may withdraw or qualify his Tender at any time up to the official closing time by submitting a letter bearing his signature and seal. The time and date of receipt will be marked thereon, and the letter will be placed in the Tender Box.
3. No telegrams, telephone calls, or facsimile machine transmissions will be considered. All entries in the Tender Form shall be made in ink or by a typewriter. Entries and changes made in pencil shall unless otherwise decided by the Owner, be invalid or informal.

INFORMAL OR UNBALANCED TENDERS

Tenders that contain prices that appear to be so unbalanced as likely to affect adversely the interest of the Owner may be rejected. Wherever in a Tender, that amount tendered for an item does not agree with the extension of the estimated quantity and the partnership Unit Price, the partnership Unit Price shall govern, and the amount shall be corrected accordingly. If a Tenderer has not entered a price for an item or work set out in the Tender Form, he shall, unless he has specifically stated otherwise in his Tender, be deemed to have allowed elsewhere in the Tender Form for the cost of carrying out the said item or work and, unless agreed by the Owner, no increase shall be made in the partnership Price on account of such omission.

EXAMINATION OF SITE

Each Tenderer shall personally examine the location (QEP and other desired sites) of the partnership work and shall satisfy himself by such other means as he may prefer as to the actual conditions and requirements under which the work shall be carried out. No plea for ignorance of conditions that exist or that may hereafter exist or of conditions or difficulties that may be encountered in the execution of the work under this contract as a result of failure to make the necessary examinations and investigations shall be accepted as an excuse for any failure or omission on the part of the company to fulfil in every detail all the requirements of said partnership documents or shall be accepted as a basis for any claim whatsoever for extra compensation or an extension of time.

The Tenderer shall also make all the investigations necessary to thoroughly inform himself regarding all facilities for access to the site that he may require for storage and construction operation.

USE OF FACILITIES

Facilities owned by the City of Summerside / Summerside Area Baseball Association wishing to be used during the length of the partnership will be made available and included within the cost allocation of Summerside Area Baseball Association when schedules permit.

PROMOTIONAL

The successful bid applicant will receive exclusive promotional support of their organization and programs from Summerside Area Baseball Association. With over 300 members and a strong social media presence combined with a professional web hosting platform, this promotional commitment will be an asset to any baseball development organization.

PRICE SUBMITTED

The amounts stated in the Tender Form shall include the furnishing of all materials, supplies and equipment and the providing of all labour, equipment, and transportation services necessary to complete all the work required under this partnership whether specifically included in the partnership documents or not. Any items omitted therefrom which are clearly necessary

for the completion of the work or its appurtenances shall be considered a portion of the work though not directly specified and/or shown or called for in the partnership agreement

SUBCONTRACTORS

A list of companies or individuals that may be used outside of your organization to fulfill the needs of the partnership must be submitted to the association prior to award. The companies/individuals must be approved by the association.

BID REQUIREMENTS

Summerside Area Baseball Association is requesting an official development partner proposal to be laid out in accordance with the following order below. This document will address the areas of focus laid out by SABA for development stimulation within its association:

1.History

Parities are required to provide a brief introduction to their company in addition to any relevant information about its history that may be shared with Summerside and Area Baseball Association members.

2.Staff / Resources

Bid proposals must include a background on the organization's management, staff and additional resources within or outside of the organization where applicable.

3.Player Development Proposal

A proposal for player development must be submitted within the bid to target player development strategies for all levels of baseball within the Summerside and Area Baseball Association. SABA would like to provide its players with team-based training sessions throughout the season and opportunities for baseball development in all areas of the game including fielding, hitting, catching and pitching. SABA's goal is to provide development support for its grass root programs up to its top-tiered teams during the baseball season and in the off-season. Within the bid tender, please include some of the development opportunities you currently offer, in addition to what you could tailor to fit the needs of Summerside Area Baseball Association players.

4.Coaching Development Proposal

A proposal for coaching development must be submitted within the bid to target coach development strategies for all levels of baseball within the Summerside and Area Baseball Association. SABA would like to provide its coaches with group-based training sessions throughout the season and opportunities for baseball development training in all areas of the game like proper techniques, practice plans, player identification, in-game scenario discussions, etc. SABA's goal is to provide these development opportunities to coaches at the grass-root level up to its top-tiered teams during the baseball season and in the off-season. Within the bid tender, please include some of the

development opportunities you currently offer, in addition to what you could tailor to fit the needs of Summerside Area Baseball Association coaches.

5.Facilities / Equipment

Within the bid, interested parties must include the current facilities they have and the equipment/tools they use with their clients. Likewise, the bid must include plans for facilities the would plan to use with Summerside Area Baseball Association to offer more programming in the western area of the province. The interested partner should also list relevant equipment items and tools that they will specifically use when training Summerside Area Baseball Association players and coaches. Additionally, any SABA equipment including tee's, pitching machine, hitting nets, etc will be provided for the successfully development partner to use at sessions when the availability of those items permit.

6.Reimbursement / Cost of services

The Summerside Area Baseball Association is prepared to reimburse the selected development partner financially over a 5-year contract period. Package details can include payments made in one lump sum at the start of each season, or a per session basis dependent on what works best for both parties which can be discussed further once before the bid process has been completed. Should the organization require any travel or equipment-related costs, those must be outlined clearly in the bid document.

7.Additional Information

Should the interested party feel as if additional supporting documents or additional information around their organization is needed, please enclose them within your tender bid.

CONTRACT

Once bid details are finalized between both the association (Summerside Area Baseball Association) and the partner (TBD) a contract will be signed by both parties with a start date of *TBD running for the period of 5-years. The Contract will be

DISPUTE RESOLUTION

In the event of a dispute, the parties to this agreement agree to use their best efforts to reach an agreeable settlement through a mediation process. In the event that mediation efforts fail to resolve the issue(s), such disputes shall be settled by arbitration in accordance with the Arbitration Act of Prince Edward Island.

AMENDMENTS

Once a contract is signed, the agreement may be amended by Summerside Area Baseball Association if any actions by “the partner”, or its staff cause any defamation to the SABA name, in the community or social media while representing “the partner” (TBD).

Likewise, this agreement may be amended by “the partner”. if any actions by SABA members of the board, or its staff/coaches/volunteers, cause any defamation to “the partner” name, in the community or social media while representing Summerside Area Baseball Association.

This agreement may also be amended by the mutual consent of all parties by the issuance and execution of a written modification.

INQUIRES / ASSISTANCE

Should bidding members have inquires surrounding the tender put forth by Summerside Area Baseball Association, they may contact:

Tanner Doiron
President
Summerside Baseball
902-439-3624
tanner@summersidebaseball.ca



DEADLINE

The deadline to participate in the “**Official Development Partner**” tender process is Friday, February 19th, 2021.

END OF SECTION